



JULES VERNE ELEMENTARY SCHOOL ÉCOLE PRIMAIRE JULES VERNE

*Governing Board Meeting, Minutes for
Tuesday, April 16, 2019 at 7:00 P.M.*

Present: Tina Miscio (Principal), Nicholas Parente, (GB Chair), Gianni Scalzo, Samuel Lhemery, Nathalie Giguère, Lisa Murray, Sabrina Delisle Proulx, Eva Cerulli, Annie St-Louis, Amanda Freitas Pereira (replaced Johanne Charbonneau), Daniela Ferreira (arrived at 7:07 pm), Kelly Nolan (substitute parent), Jessica Budd (replaced Claudia Pisanelli), Adam Garonce (replaced Steve Samanez)

Substitute Parents: Jessica Budd (replaced Claudia Pisanelli) and Adam Garonce (replaced Steve Samanez)

Substitute for teachers: Amanda Freitas Pereira (replaced Johanne Charbonneau)

Absent: Johanne Charbonneau (teacher), Claudia Pisanelli (parent) and Steve Samanez (parent/secretary)

1. **Call to order – 7:03 PM**
By Nicholas Parente GB Chairman

2. **Additions to/Adoption of Agenda**

Motion #178-2019-04-16-89 to approve Additions to Agenda of April 16, 2019
By: Samuel Lhemery
Seconded by: Annie St-Louis
All in favor

3. **Recognition of Visitors – 1 Visitor – Marie-Claire Verdone (parent)**
and representatives of Group Phoenix (catering company)

4. **Approval of Minutes**

4.1 **March 20, 2019**

Motion #178-2019-04-16-90 to approve minutes of March 20, 2019
By: Samuel Lhemery
Seconded by: Daniela Ferreira
All in favor

5. **E-Votes**

5.1 None

6. Business Arising

6.1 Catering for 2019-2020 - Group Phoenix

Representatives of Groupe Phoenix presented to GB members. Discussions took place about the menu, pricing, portion sizes, procedures, and steps to be taken to reduce the use of plastic to support our school initiative.

Motion #178-2019-04-16-91 to approve the signing of Group Phoenix for the catering contract at Jules Verne for the 2019-2020 school year.

By: Nicholas Parente

Seconded by: Samuel Lhemery

All in Favor

6.2 School Photographer for 2019-2020 – Enfants Cliq

Motion #178-2019-04-16-92 to approve Enfants Cliq as the school photographer for the 2019-2020 school year.

By: Daniela Ferreira

Seconded by: Sabrina Delisle-Proulx

All in favor

7. New Business - none

8. Reports

8.1 Principal's Report

Tuesday, April 16, 2019

New Registrations

- 29 students have registered for kindergarten. One asked to leave (out of zone request; siblings at St. Paul)
- There are 17 out of zone requests for Kindergarten from various schools (2 or 3 from different schools in our Board).
- As of now we have two Kindergarten classes.

Pre-K Registration

- 11 students zoned for Jules Verne have registered for our Pre-K class. Three students out of zone have been accepted because they have siblings at JV. We now have 14 students.
- There are 19 out of zone requests for our Pre-K class.
- The maximum number of students in a Pre-K class is 17 with a full time attendant.

Enrollment - School Organization for 2019 -2020

- I met with HR on March 21st.
- There are 222 students registered at JV for the 2019-2020 school year.
- Our present school organizational plan:
 - One Pre-K class (maybe 2)
 - Two Kindergarten classes
 - One Grade 1 class
 - A Split 1 / 2 class
 - One Grade 2 class
 - Two Grade 3 classes
 - One Grade 4 class
 - One Grade 5 class
 - A Split 5/6 class
 - One Grade 6 class
- A TOTAL of 12 groups (same as the 2018-2019 school year)

Educational Project

Steps Taken in the Development of the Educational Project

- Survey Sent to Parents and Teachers
 - As part of the data collection process we sent out an electronic survey to our parents and to staff in March 2019.
- Analysis of the Data Collection
 - Chantal Kers and I analyzed the data collected from the parents and staff and included them in the section entitled SCHOOL PROFILE of the Educational Project – APPENDIX 3. The attachment was shared with the staff by e-mail.
- Forming the Educational Project Committee
 - E-mail was sent to the staff asking participants to join the Educational Project committee. One teacher expressed interest.
 - Parent on GB volunteered to participate.
 - Chantal Kers, consultant from the board also volunteered to participate.
 - Educational Project Committee will meet Friday, April 12 at 2:30 p.m. to look over the draft of the Educational Project that has been completed.
- Consultation of the Educational Project
 - A draft version was sent to PSD for revision.
 - The staff was given a copy at the last staff meeting, which was held on Monday, April 8, 2019. Teachers are asked to give their feedback by April 18, 2019.
- Working on the Action Plan of the Educational Project
 - Teachers began to work on the action plan of the educational project during the staff meeting on Monday, April 8, 2019.
 - Another meeting will be set to continue looking at our school's action plan.

MEES Mandating Two 20-minute Recesses in all Schools

- At the March staff meeting, proposals of possible bell schedules were shared which included the two 20-minute recesses.
- An e-mail was sent to teachers describing 5 possible scenarios and asked to choose the best scenarios; one from each of the two sections.
 - Scenarios with a 9:00 a.m. start
 1. 9:00 am start with 50 minute lunch
 2. 9:00 am start with 60 minute lunch
 3. 9:00 am start with 55 minute lunch
 - Scenarios with an 8:55 a.m. start
 1. 8:55 am start with 50 minute lunch
 2. 8:55 am start with 55 minute lunch
- Confirmation from School Org/Transportation about the 8:55 a.m. start has not been received. In the event that it is a possibility, I included these scenarios as an option.
- After consultation with staff the staff is proposing the following:
 - Scenario 4 (8: 55 a.m. start with a 55 minute lunch) as their first choice if the school board approves an earlier start.
 - Scenario 1 (9:00 a.m. start with 50 minute lunch) as their second choice if the earlier start is not approved.

BELLS - SCENARIO 4 (55 min. lunch)

8:55 a.m. Duty/Entrance
9:00 a.m. Homeroom
9:05 a.m. Class begins
11:05 a.m. Recess
11:20 a.m. Warning bell
11:25 a.m. Class begins
12:25 p.m. Lunch (eating)
12:50 p.m. Lunch (recess)
1:15 p.m. Warning Bell
1:20 p.m. Class begins
2:20 p.m. Recess
2:35 p.m. Warning Bell
2:40 p.m. Class begins
3:40 p.m. End of class
3:55 p.m. Supervision ends

Motion #178-2019-04-16-93 to approve bell schedule proposal scenario 4 with an 8:55 a.m. start as the first choice should the 8:55 a.m. start be approved by the School Board.

By: Daniela Ferreira

Seconded by: Gianni Scalzo

All in favor

BELLS – SCENARIO 1 (50 min. lunch)

9:00 a.m.	Duty/Entrance
9:05 a.m.	Homeroom
9:10 a.m.	Class begins
11:10 a.m.	Recess
11:25 a.m.	Warning bell
11:30 a.m.	Class begins
12:30 p.m.	Lunch (eating)
12:55 p.m.	Lunch (recess)
1:15 p.m.	Warning Bell
1:20 p.m.	Class begins
2:20 p.m.	Recess
2:35 p.m.	Warning Bell
2:40 p.m.	Class begins
3:40 p.m.	End of class
3:45 p.m.	Dismissal
3:55 p.m.	Supervision

Motion #178-2019-04-16-94 to approve bell schedule proposal scenario 1 with an 9:00 a.m.start as the first choice should Scenario 4 proposed above not be approved by the School Board.

By: Daniela Ferreira

Seconded by: Gianni Scalzo

All in favor

Exams

- Exam schedule for April, May and June was e-mailed to teachers and parents.
- Director of PSD sent an e-mail as a friendly reminder that the period to administer the Grade 6 ELA and Math MEES evaluations must be respected.
- Disruptions should be avoided during the dates that have been designated by the MEES and appear on the evaluation schedule that was shared to all staff.
- The dates to administer the FSL Grade 6 and all of the Grade 4 evaluations (mandated by PSD) are determined by the school team. These results should serve as one source of evidence as we monitor student successes as outlined in our Educational Project.

Congratulations to Student Council

E-mail from:

Daniel A. Johnson

Project Development Officer, Advanced Student Leadership Program

Hi Jules Verne Team,

You risked and came to the Summit and added your student leadership voice to our leadership body on the stage and in a workshop.

I am happy to share with you that your students have inspired change!

McCaig Elementary is making plans to collaborate with you on your plastic removal campaign. They are planning to work with you and to follow your example to ban plastic materials, change habits, and challenge the school's business partnerships.

You have also made an impact on 4 Oceans in the United States who have reach out to us. We will be following up so that your students can interact with their members who are actively cleaning our oceans.

Thank you for mentoring your leaders and connecting the classroom to action in the lives of our students. They are inspiring us all!

Daniel A. Johnson

8.2 Parent Committee Delegate - N/A

8.3 Home & School Report – N/A

8.4 Day Care Report

Daycare Report /April 2019

Students were busy decorating Easter cupcakes. They also kept entertained making Easter designs such as Easter eggs, puzzles, scratch art and 3D aluminum Easter scenes.

This month we are working on our spring display.

9. Fundraisers and Activities

- 9.1 Karate Sportif
- 9.2 Bella Creations
- 9.3 Tennis
- 9.4 Soccer

Motion #178-2019-03-20-95 to approve Karate Sportif, Bella Creations, Eco Tennis and Soccer with David as optional extra-curricular activities paid for by parents for the 2019-2020 school year.

By: Lisa Murray

Seconded by: Amanda Freitas Pereira

All in favor

10. Rentals

10.1 Birthday Party – April 28

Motion #178-2019-03-20-96 to approve the rental of the school gym and the multipurpose room for Sunday, April 28, 2019 from 11:00 a.m. – 3:00 p.m.

By: Gianni Scalzo

Seconded by: Jessica Budd

All in favor

11. Field Trips

11.1 Ottawa – Parliament Field Trip

Grade 5 & 6 student council members will travel to Ottawa to meet with Members of Parliament and Cabinet Ministers at Parliament. Students will also participate in tours, ATTEND Question Period as guests of our MPs and explore local activities related to Canadian leadership and culture.

Date: May 28, 2019

Transportation: Coach bus

Cost: \$30.50

Departure: 6:30 a.m. from Laval Senior Academy

Arrival at Jules Verne: 8:00 p.m.

Motion #178-2019-03-20-97 to approve the Ottawa field trip on May 28, 2019.

By: Daniela Ferreira

Seconded by: Jessica Budd

All in favor

11.2 Musical at Laval Junior Academy

Grade 5 students will attend a musical at Laval Junior Academy. This experience allows students the opportunity to appreciate “dramatic work” with the hopes of cultivating their interest in drama (QEP).

Date: Wednesday, May 1, 2019

Departure: 9:15 a.m. from Jules Verne

Arrival: 12:00 p.m. at Jules Verne

Transportation: School bus (paid for by the Board)

Cost to students: 0\$ (paid with Home & School funds)

Motion #178-2019-03-20-98 to approve the school outing to Laval Junior Academy on Wednesday, May 1, 2019.

By: Amanda Freitas Pereira

Seconded by: Samuel Lhemery

All in favor

11. Next Meeting

Wednesday, May 15, 2019 at 7:00 p.m.

12. Adjournment

Motion #178-2019-02-19-70 for adjournment at 9:13 p.m.

By: Nathalie Giguère

Seconded by: Lisa Murray

All in favor

Time 9:13 p.m.

CLOSING:

IT IS MOVED by Nathalie Giguere and seconded by Lisa Murray, at Jules Verne Elementary School in Laval, that the meeting be closed.

Nicholas Parente
Chair

Tina Miscio
School Administrator