



# JULES VERNE ELEMENTARY SCHOOL ÉCOLE PRIMAIRE JULES VERNE

*Governing Board Meeting, Minutes for  
Thursday, January 17th, 2019 at 7:00 P.M.*

**Present:** Tina Miscio (Principal), Nicholas Parente (Chair), Steve Samanez (Secretary), Gianni Scalzo, Samuel Lhemery, Daniela Ferreira, Jessica Budd, Nathalie Giguère, Eva Cerulli, Annie St-Louis, Amanda Freitas Pereira, Johanne Charbonneau, Kelly Nolan, Adam Garonce

**Substitute Parents:** Kelly Nolan, Adam Garonce

**Substitute for teachers:** Amanda Freitas Pereira

**Absent:** Claudia Pisanelli, Lisa Murray

1. **Call to order – 7:07 PM**  
By Nicholas Parente GB Chair
2. **Additions to/Adoption of Agenda**
  - 2.1 Addition to Agenda
    8. Business Arising
      - 8.1 Camp de Jour

**Motion #178-2019-01-17-49** to approve Additions to Agenda of January 17, 2019  
By: Gianni Scalzo  
Seconded by: Daniela Ferreira  
All in favor

3. **Recognition of Visitors - NONE**
4. **Approval of Minutes**

**Motion #178-2019-01-17-50** to approve minutes of November 14, 2018  
By: Eva Cerulli  
Seconded by: Annie St-Louis  
All in favor

5. **Composition of GB members**
  - 5.1 Support staff Rep.  
Jessica Budd no longer part of Support Staff
6. **E-Votes – none**

## 7. New Business

### 7.1 Deeds of Establishment

**Motion #178-2019-01-17-52** to approve Deeds of Establishment

By: Nicholas Parente

Seconded by: Nathalie Giguère

All in Favor

### 7.23 Year Plan (Allocation & Destination of immovable)

**Motion #178-2019-01-17-53** to approve 3 Year Plan (Allocation & Destination of immovable)

By: Annie St-Louis

Seconded by: Daniela Ferreira

All in Favor

### 7.3 Enrollment Criteria – Information Only

### 7.4 Caterer proposition – Information Only

Principal is requesting feedback from parent committee & teachers regarding food caterer (Piccola Gioia). Principal will meet with caterer.

### 7.5 School Dress Code (School Clothing Supplier) – Information Only

New suppliers welcome.

### 7.6 Photograph – Information Only

GB members were requested to share names of potential photography companies with principal.

### 7.7 School Budget (MEES measures)

**Motion #178-2019-01-17-54** to approve School Budget (MEES measures)

By: Daniela Ferreira

Seconded by: Nicholas Parente

All in Favor

## 8. Business Arising

### 8.1 Camp de Jour - Rental

Principal will meet with Camp representatives to discuss the issues reported below by teachers.

Teachers expressed their displeasure with the Camp. Highlighting the damage caused to the classrooms & classroom items. Gym equipment used by Camp staff was disrespected/damaged/lost. Teachers are unhappy with the disorder left in classrooms and gym equipment room. Many hours needed to clean and

organize the classroom at the beginning of every school year.

New proposal from Camp to be presented to GB members.

Resolution needed

TBD – March/April

## **9. Reports**

### **9.1 Principal's Report**

Thursday, January 17, 2019

#### **Christmas Concert**

The concert was a huge success. A big thank you to Mme Arianna, Miss Amanda and all staff and parents who volunteered their time to make this event a success.

#### **Breakfast with Santa**

On Dec. 21, JV held their annual Breakfast with Santa event. A last minute decision was made to cancel the catering for the event due to the possibility of school being cancelled that day because of the weather conditions. Students were asked to bring their own breakfast from home should there be school. All students ate their own meal in the school gymnasium and festivities proceeded as in past events. All students and staff had a great time.

#### **Welcome Back Breakfast**

Students enjoyed a breakfast catered by Piccola Gioia. This was the breakfast promised to them for the Breakfast with Santa event which was postponed to after the holidays seeing we had to cancel the catering on Dec 21. The cost of providing breakfast for all students is quite elevated. The school will not be able to cater such an event in the future. The recommendation is to proceed as was done by asking the students to bring their own breakfast and still have the festivities organized.

#### **Term 2 Reporting**

Term 2 ends on February 8, 2019. Teachers will be submitting marks by February 18 and report cards will be distributed electronically to parents on February 26, 2019. Parent/Teacher interviews will take place on February 28 from 4:00 p.m. – 8:00 p.m. by appointment only.

#### **Sexuality Education**

A mandatory training session was scheduled for November 30, 2018 from 9:00 a.m. – 12:30 p.m. All teachers teaching Sexuality Education attended. The teachers are in the process of creating the yearly plan and will present it to GB next month.

#### **Student Assemblies by Cycle**

- Student assemblies by cycle took place on Friday, January 11, 2019.
- Certificates for school perseverance by class were given and the draw for “Gotcha Being Cool Tickets” took place.
- Students were also introduced to the next character trait – RESPONSIBILITY for the March cycle assemblies.

### **Volunteer Readers - Cat-in-the-Hat Event**

- Kindergarten, Grade 1 and Grade 2 ONLY
- Family Literacy volunteers will read interactive stories with the students.
- Students will get a visit from the Cat-in-the-Hat on Tuesday, January 29, 2019.

### **Parent Workshop – Dr. Nadia Gagnier**

- We are advertising through our website, parent e-mails and Facebook, a FREE parent workshop on SCHOOL PERSEVERENCE for all parents in the JV and SVES communities.
- The free workshop will be paid through a Measure given to us by MEES specifically for parent workshops.
- The event is taking place on Thursday, January 31, 2019 in our school gymnasium at 7:00 p.m.

### **Incorporating Movement Breaks for Student Success**

**MORNING movement break (8:55 a.m. – 9:00 a.m.)** – started Thursday, January 10, 2019

- Students arriving to school by bus will be getting off the bus 5 minutes earlier (8:55 a.m.)
- Two teachers will begin supervision duties 5 minutes earlier and have the students walk off the bus and march into the yard. When 9:00 a.m. bell rings students walk into the building as they always do for morning entrance.

**AFTERNOON movement break (2: 40 p.m. – 2:45 p.m.)**

- A 5-minute movement break will be incorporated into our afternoons (2:40 p.m. – 2:45 p.m.)
- Teachers are asked to have the students “move”. They can do simple stand up warm up exercises, or participate in one of the many 5-minute movement break videos that can be found on YouTube. A few videos have been e-mailed to the teachers as suggestions.

### **Staff Appreciation Week – February 4 – 8**

- Home & School along with admin are organizing a beautiful week of various tokens of appreciation for all our staff at JV.

### **Hooked on School Days – Week of SCHOOL PERSEVERENCE (Feb. 11 – 15)**

- A school wide activity will be organized. The activity will be sent home for students to complete with parents and sent back to school in a sealed envelope – a surprise for their teachers for Valentine’s Day ).

### **Anti-Bullying Day – Friday, February 22, 2019**

- All students will be encouraged to wear their pink JV t-shirt (bought last year) or any SOLID pink shirt or a pink shirt with an anti-bullying message on it. All students will be wearing their navy bottoms as per the dress code. Those who do not wish to participate will come to school in dress code.
- There will be a school wide assembly in the gym.
- PowerPoint and video will be shown.
- Classes are encouraged to perform a skit, song, poem to share with their peers; a message about kindness, respect, etc.
- There will be a school wide activity for all to participate in and then displayed for all to see.

## **GB APPROVAL NEEDED**

### **Music Band Afterschool Activity**

- An information session for parents to see if there is interest in this afterschool band program took place on Thursday, January 10, 2019 at 6:30 p.m.
- There is enough interest and will be brought to GB for approval this evening.

### **Homework/Packing Program – starting the week of January 21**

#### **Homework Program**

- Hiring of two individuals to assist students with homework
- 4 times per week (45 minute sessions)
- 3:45 p.m. – 4:30 p.m.

#### **Packing Program**

- Hiring of an individual to help students pack their homework for the day
- 4 times per week
- 2:40 p.m. – 3:30 p.m.
- 50 minutes (going from class to class to assist students with homework packing – referrals from teachers)

Total amount available: \$4465.00 from a MEES measure

### **Carnival Day - Friday, March 1, 2019**

- School wide Tubing Trip
- Glissades des Pays d'en Haut
- 440, ch.Avila, Piedmont
- TOTAL COST PER STUDENT: \$ 15 (this includes a portion of the entrance fee and a part of the cost of transportation). The activity is mostly funded by Measure 15023 and Measure 15230.

### **March Madness Event at Laval Junior Academy - March 28, 2019**

- At Laval Junior Academy
- Grade 5 and 6 students (approx.. 20 students)
- A day of fun competition between school teams within the school board
- \$20 per student (covers the cost of transportation and each student will be receiving a t-shirt)

### **Jump Rope for Heart – Afternoon of Friday, April 26, 2019**

- Students will be skipping on the spot or jump roping.
- School wide event
- To raise awareness and funds for the heart and stroke foundation
- By fundraising for Jump Rope for Heart, we are collecting donations that fund critical research that's saving lives, preventing heart disease and stroke, and supporting survivors and their families.

## 9.2 Parent Committee Delegate – N/A

## 9.3 Home & School Report

January 17, 2019

1. Chocolate Fundraiser – 10 more families left to collect from
2. Holiday Concert – almost \$1000 made at concessions
3. Breakfast with Santa – All went well. Conversation ensued regarding whether it's necessary to have catered breakfast next year.
4. Staff Appreciation – Project managers went through a list of events for the week
5. Comedy Night – Went through some questions the Project Managers had. Need to focus on ticket sales. Need to determine a budget for wine and decorations and to finalize the menu with the caterer.
6. Carnival Week – Entire school will be going tubing – no need for any H&S activities that week.
7. Upcoming Fundraiser Activities – **Need approval from GB regarding Cookie Dough Catalogue Sales and Online Catalogue sales**

## 9.4 Day Care Report

### Daycare Report /January 2019

On December 10, 2018, we had a pedagogical day. The theme was about gardening. Each child learned about fresh plants and how to care for them. They left with a beautiful plant to decorate the house just in time for the holidays. In addition we decorated the daycare doors and Christmas trees.

During the month of December, we decorated the board with a winter holiday scenery. The students were busy making various holiday crafts, such as, Christmas ornaments and wreaths. They also participated in cookie decorating workshops.

I would like to inform you that as of January 1<sup>st</sup>, 2019 regular daycare fees increased from \$8.20 per day to \$8.35 per day. The pedagogical day fee increased to \$16.35 per day. (Excluding activity fee)

Our next pedagogical day is January 28, 2019. The students will learn about robotics and construction. Our future engineers will be discovered!

We have incorporated movement stations during daycare after school. They children are dancing and exercising to fitness for kids, Zumba and just dance videos. The students are also making good use of the hallways and keeping active is a bonus.

## 9.5 Chairperson (Treasurer) - N/A

## 10. Fundraisers and Activities

### 10.1 Music Band Program

- An information session for parents was held on Thursday, January 10, 2019 to see if there is interest in this afterschool band program
- Will be brought to GB for approval.

**Motion #178-2019-01-17-55** to approve Music Band Program

By: Eva Cerulli

Seconded by: Gianni Scalzo

All in favor

### 10.2 Humeur Products

- Home and school is requesting permission to use online Humeur Products for fundraising
- No fees - Free

**Motion #178-2019-01-17-56** to approve to use the Online Humeur Products Catalogue

By: Jessica Budd

Seconded by: Nathalie Giguère

All in favor

### 10.3 Cookie Dough Fundraiser

- Home & School is requesting permission to use the Cookie Dough Catalogue for fundraising
- No fees - Free

**Motion #178-2018-2019-01-17-57** to approve to use the Cookie Dough Catalogue for fundraising

By: Nicholas Parente

Seconded by: Eva Cerulli

All in favor

### 10.4 Jump Rope for Heart

- Students will be skipping on the spot or jump roping.
- School wide event
- To raise awareness and funds for the heart and stroke foundation
- By fundraising for Jump Rope for Heart, we are collecting donations that fund critical research that's saving lives, preventing heart disease and stroke, and supporting survivors and their families.

**Motion #178-2019-01-17-58** to approve Jump Rope for Heart fundraiser

By: Eva Cerulli

Seconded by: Daniela Ferreira

All in favor

## 10.5 SWL Foundation Gala – January 24, 2019

- 2 tickets were purchased and a draw was done to send 2 representatives from Jules Verne Elementary
- Steve Samanez and Nathalie Giguère were the winners

**Motion #178-2019-01-17-59** to approve the purchase of the tickets for the SWL Foundation Gala  
By: Jessica Budd  
Seconded by: Annie St-Louis  
All in favor

## 10. Field Trips

### 10.1 Glissades des Pays d'en Haut – Carnival Day

- School wide Tubing Trip on March 1, 2019
- Location : 440, ch. Avila, Piedmont
- TOTAL COST PER STUDENT: \$ 15 (this includes a portion of the entrance fee and a part of the cost of transportation). The activity is mostly funded by Measure 15023 and Measure 15230.

**Motion #178-2019-01-17-60** to approve Field Trip to Glissade des Pays d'en Haut on March 1, 2019  
By: Annie St-Louis  
Seconded by: Gianni Scalzo  
All in favor

### 10.2 March Madness Event – Basketball

- March Madness event to be held at Laval Junior Academy on March 28, 2019
- Grade 5 and 6 students (approx.. 20 students)
- A day of fun competition between school teams within the school board
- \$20 per student (covers the cost of transportation and each student will be receiving at-shirt)

**Motion #178-2019-01-17-61** to approve March Madness event on March 28, 2019  
By: Nathalie Giguère  
Seconded by: Gianni Scalzo  
All in favor

## 11. Next Meeting

Tuesday, February 19, 2019



## 12. Adjournment

**Motion #178-2019-01-17-62** for adjournment

By: Daniela Ferreira

Seconded by: Eva Cerulli

All in favor

Time 8:56 pm

### **CLOSING:**

IT IS MOVED by Daniela Ferreira, and seconded by Eva Cerulli, at Jules Verne Elementary School in Laval, that the meeting be closed.

Nicholas Parente  
Chair

Tina Miscio  
School Administrator

APPROVED