



JULES VERNE ELEMENTARY SCHOOL ÉCOLE PRIMAIRE JULES VERNE

**Governing Board Meeting, Minutes for
Wednesday, March 20th, 2019 at 7:00 P.M.**

Present: Tina Miscio (Principal), Nicholas Parente, (GB Chair), Gianni Scalzo, Samuel Lhemery, Nathalie Giguère, Johanne Charbonneau, Lisa Murray, Sabrina Delisle Proulx, Adam Garonce, Claudia Pisanelli, Eva Cerulli, Annie St-Louis, Daniela Ferreira, Jessica Budd, Kelly Nolan (Late: 7:31 pm), Steve Samanez (Secretary)

Substitute Parents : None

Substitute for teachers: None

Absent: Amanda Freitas Pereira

1. Call to order – 7:05PM

By Nicholas Parente GB Chair

2. Additions to/Adoption of Agenda

2.1 7.4 Food Safety (INFO)

Motion #178-2019-03-20-74 to approve Additions to Agenda of March 20, 2019

By: Samuel Lhemery

Seconded by: Annie St-Louis

All in favor

3. Recognition of Visitors – 1 Visitor – Rachel Diaz (Triangulum)

Presentation of school uniform by potential School Clothing Supplier

4. Approval of Minutes

4.1 February 19, 2019

Motion #178-2019-03-20-75 to approve minutes of February 19, 2019

By: Eva Cerulli

Seconded by: Gianni Scalzo

All in favor

4.2 February 25, 2019 – Special meeting

Motion #178-2019-03-20-76 to approve minutes of February 25, 2019

By: Annie St-Louis

Seconded by: Nathalie Giguère

All in favor

5. E-Votes

5.1 None

6. Business Arising

6.1 Rental Camp Academie

Ballot Vote was held

8 voted YES

3 voted NO

1 Abstain

Motion #178-2019-03-20-77 to approve rental of school to Camp Academie

By: Nicholas Parente

Seconded by: Gianni Scalzo

8 in favor

3 against

1 abstained

6.2 Catering

Motion #178-2019-03-20-78 to approve ending contract with Piccola Gioia Catering

By: Samuel Lhemery

Seconded by: Nicholas Parente

All in Favor

6.3 School Clothing Supplier

Motion #178-2019-03-20-79 to approve Triangulum as School Clothing Supplier

By: Samuel Lhemery

Seconded by: Gianni Scalzo

9 in favor

3 abstained

7. New Business

7.1 Policy on School Fees Charged to Parents – Youth Sector (Consultation)

7.2 Budget Building Consultation (Consultation)

7.3 240 School (Information)

7.4 Food Safety (Information)

8. Reports

8.1 Principal's Report

Re- Registration (Jan. 28 – Feb. 20)

Re-registration is complete. All parents have registered their children for the 2019-2020 school year.

New Registrations (February 2019)

So far, 28 students have registered for kindergarten. There are 17 out of zone requests for Kindergarten from various schools (2 or 3 from different schools in our Board). As of now we have two Kindergarten classes; 14 students in each class. The maximum is 19 students in each class.

Pre-K Registration

So far, 10 students zoned for Jules Verne have registered for our Pre-K class. This guaranteed the opening of a Pre-K class for the 2019-2020 school year. The maximum number of students in a Pre-K class is 17 and we have many out of zone requests that surpass the maximum. A decision will be made by the Board who will not be permitted. Pre-K class will be housed in the computer lab.

Computer lab will not be relocated. Expenses are far too great. We will be getting laptops and a mobile charging cart.

Enrollment - School Organization for 2019 -2020

I am meeting with HR on March 21st to present the following plan based on the teacher allocation I was given that was determined by our current enrollment.

There are 207 students registered at JV for the 2019-2020 school year.

I will propose the following at the meeting:

- Two Kindergarten classes
- Two Grade 1 classes
- Two Grade 2 classes
- Two Grade 3 classes
- One Grade 4 class
- One Grade 5 class
- A Split 5/6 class
- One Grade 6 class

A TOTAL of 12 groups (same as the 2018-2019 school year)

School Fees Update

Payment for Workbooks, Agenda, etc...)

- So far, 98% of the fees were collected. Only one family has yet to pay.

Payment for Lunch Supervision

- So far 93% of the fees were collected. Seven families have yet to pay.

Uncollected fees in the amount of \$3292.48.

Carnival Day – Friday, March 1, 2019

Staff and students had a great time. We are hoping to make this school wide tubing field trip an annual tradition at JV.

Laurier Gala - Starfest – May 30, 2019

STARFEST - An e-mail was sent out to parents encouraging children who had a talent for singing, dancing to audition on February 25. Unfortunately, no one auditioned.

LAURIER GALA – Four students will be recognized. Nominations were sent in for the following categories (one student per category): Academics, Perseverance, Sports, Arts

Educational Project – Survey for Parents (e-mail sent to parents)

As you are all aware, the SWLSB has published its Commitment to Success Plan.

With the help of Chantal Kers (consultant assigned to our school) we are in the process of developing our school's Educational Project; a project which aligns with the SWLSB Commitment to Success Plan and the ministry objectives.

The Educational Project will define our challenges; outline our priorities, and state our objectives towards achieving continued success.

There is a DETAILED template that all schools are expected to respect.

As part of the data collection process we sent out an electronic survey to our parents and to staff.

Our School Survey

- The OurSchool survey (formerly Tell Them From Me) helps school administrators measure factors known to affect student outcomes. The results of the survey also make it possible to assess specific areas of concern such as bullying and school safety and can be used to help plan school improvements. This can be noted in our ABAV plan that was presented to GB members last Fall.
- Survey will take place on Thursday, March 21, 2019.
- Students in grades 4-6 will be completing the survey in the computer lab at designated times.

Information on the Process for the Application for a 240 School

240 Special Project School - Information Document is attached to my Principal's Report and was shared by e-mail to all GB members and staff.

MEES Mandating Two 20-minute Recesses in all Schools

- As you may have heard on the news the Education Minister Jean-François Roberge announced changes to the province's educational guidelines.
- In an effort to get kids moving more, Quebec elementary schools will be required to offer two 20-minute recess breaks starting next fall; one in the morning and one in the afternoon with a minimum duration of 20 minutes.
- This will have an impact on JVs current timetable. We may have to end our day a little bit later. The exact time cannot be confirmed yet.
- JV shares busses (transportation) with JFK therefore our timetable will depend on the outcome of JFK's timetable.
- More info to follow next month.

Dress Down Days – Governing Board Approval Needed

- On March 29 students will be encouraged to participate in a dress down day (no specific theme) and donate \$2. The money raised will be donated to the Montreal Children's Hospital.
- During the month of April, Student Council would like to organize a food drive to create baskets to be donated to a soup kitchen. As part of the food drive students who bring in canned or non-perishable food will be permitted to participate in dress down day on April 12 or April 18 (student council will decide).
- May 14 is Denim day. Students will be encouraged to wear denim and donate \$2.00. The money raised will be donated to the Breast Cancer Foundation.

8.2 Parent Committee Delegate - N/A

8.3 Home & School Report – N/A

8.4 Day Care Report

Daycare Report/March 2019

On behalf of the support staff, we would like to thank the Home & School parents for the lovely week of appreciation in February.

The luck of the Irish is with us during the month of March. Our daycare bulletin board was decorated with shamrocks and leprechauns. Flowers were added, and it is starting to feel a lot like spring.

Daycare students continue to be active participating in outdoor games. In addition, the movement breaks continue to be popular!

8.5 Chairperson (Treasurer) – N/A

9. Fundraisers and Activities

9.1 Cheerleading Show - Fee

Cheerleading Show Ticket Sales

When: June 6th, 2019 at 4:00 pm

Where: JVE Gymnasium

Cost: \$5 per ticket (free for JV students)

Funds going to: Cheerleading expenses (ex: mats, competition fees, medals, trophies and custom music)

Motion #178-2019-03-20-80 to approve the ticket sales for the Cheerleading Show on June 6th, 2019 at 4:00 pm

By: Sabrina Delisle Proulx

Seconded by: Samuel Lhemery

All in favor

9.2 Greatest Showman – Musical

Greatest Showman practices out of school: May 29th and June 11th from 6:30-8:30 pm at LJA. Students will be dropped off and picked up by parents.

Show is on Friday, June 14th at 7:00 pm at LJA. Students will be dropped off at 5:00 pm

Tickets will be pre-sale and sold as follows (in May):

Adults: \$10

Children 6-12: \$5

Children 5 and under: Free

We will also be selling concessions during the intermission.

Motion #178-2019-03-20-81 to approve the participation in the Greatest Showman – Musical Show on June 14th, 2019 at 7:00 pm

By: Eva Cerulli

Seconded by: Lisa Murray

All in favor

9.3 Recipe Book (Home & School)

A letter will be sent to parents asking them to share a recipe. All recipes will be collected and a book will be created

Motion #178-2019-03-20-82 to approve the Recipe Book project for Home & School

By: Daniela Ferreira

Seconded by: Lisa Murray

All in favor

9.4 Editions Vaudreuil Inc

Edition Vaudreuil Inc will provide a service which allows parents to purchase school supplies kits for students from Jules Verne Elementary School for the upcoming school year 2019-2020.

Motion #178-2019-03-20-83 to approve the use of Edition Vaudreuil Inc. for school supplies services.

By: Claudia Pisanelli

Seconded by: Samuel Lhemery

All in favor

9.5 Music Concert / BBQ

The Music Concert/BBQ will be held on May 22 or 23 (depending on weather forecasted that week). If the weather forecast shows a sunny week ahead then it will be May 23 because May 24 is a ped day and students and staff can relax the next day. If weather forecast announces cloudy or rainy days ahead then we will plan for the 22nd and have the 23 as a backup day.

Motion #178-2019-03-20-84 to approve the Music Concert / BBQ on May 22 or 23, 2019

By: Claudia Pisanelli

Seconded by: Daniela Ferreira

All in favor

9.6 Dress Down Days – In Principal's Report

9.6.1 On March 29 students will be encouraged to participate in a dress down day (no specific theme) and donate \$2. The money raised will be donated to the Montreal Children's Hospital.

Motion #178-2019-03-20-85 to approve Dress Down Day on March 29, 2019

By: Claudia Pisanelli

Seconded by: Nathalie Giguère

All in favor

9.6.2 During the month of April, Student Council would like to organize a food drive to create baskets to be donated to a soup kitchen. As part of the food drive students who bring in canned or non-perishable food will be permitted to participate in dress down day on April 12 or April 18 (student council will decide).

Motion #178-2019-03-20-86 to approve Dress Down day on April 12 or 18, 2019

By: Lisa Murray

Seconded by: Annie St-Louis

All in favor

9.6.3 May 14 is Denim day. Students will be encouraged to wear denim and donate \$2.00. The money raised will be donated to the Breast Cancer Foundation.

Motion #178-2019-03-20-87 to approve Dress Down day on May 14, 2019

By: Eva Cerulli

Seconded by: Daniela Ferreira

All in favor

10. Field Trips - NONE

11. Next Meeting

Tuesday, April 16, 2019

12. Adjournment

Motion #178-2019-03-20-88 for adjournment

By: Nathalie Giguère

Seconded by: Lisa Murray

All in favor

Time 9:13 p.m.

CLOSING:

IT IS MOVED by Nathalie Giguere and seconded by Lisa Murray, at Jules Verne Elementary School in Laval, that the meeting be closed.

Nicholas Parente
Chair

Tina Miscio
School Administrator