



JULES VERNE ELEMENTARY SCHOOL ÉCOLE PRIMAIRE JULES VERNE

*Governing Board Meeting, Minutes for
Tuesday, October 23rd, 2018 at 7:00 P.M.*

Present: Steve Samanez, Tina Miscio, Nicholas Parente, Gianni Scalzo, Daniela Ferreira, Samuel Lhemery, Lisa Murray, Jessica Budd, Amanda Freitas Pereira (for Nathalie Giguère), Eva Cerulli, Annie St-Louis, Johanne Charbonneau, Adam Garonce (for Claudia Pisanelli), Kelly Nolan

Substitute Parents : Kelly Nolan
Substitute for teachers: None

Absent: Claudia Pisanelli, Nathalie Giguère

1. **Call to order – 7:00PM**
By Mr. Nicholas Parente GB Chair

2. **Additions to/Adoption of Agenda**

2.1 Addition of New Business
10.3 GB Internal Procedural Rules
10.4 Camp de jour

Motion #178-2018-10-23-21 to approve Additions to Agenda
By: Mr. Samuel Lhemery
Seconded by: Mr. Gianni Scalzo
8 in favor, 4 abstain

3. **Recognition of Visitors - NONE**

4. **Governing Board Organization**

4.1 **Composition of GB Members**

Information only

4.2 **Appoint new PC Delegate**

New PC Delegate – Mr. Adam Garonce (replaces Ms. Daniela Ferreira)
New Alternate PC Delegate – Ms. Kelly Nolan (replaces Mr. Adam Garonce)

4.3 Appoint Community Representative

- The JV Governing Board has a vacant position for a community representative.
- Ms. Miscio sent out an e-mail to all parents advertising the vacant position.
- One parent responded to inform Ms. Miscio that she knew of someone interested in the position.
- Ms. Miscio asked the parent to ask the interested person to communicate with the Chair Mr. Parente or the Principal Ms. Miscio.
- No communication received so far.

4.4 Support Staff Representative

New Support Staff Representative - Jessica Budd

4.5 Parent Representative (Voting member)

New Parent voting member – Steve Samanez

4.6 Alternate Role

- New PC Delegate – Mr. Adam Garonce (replaces Ms. Daniela Ferreira)
- New Alternate PC Delegate – Ms. Kelly Nolan (replaces Mr. Adam Garonce)
- New Support Staff Representative - Jessica Budd
- New Parent voting member – Steve Samanez

5. Approval of Minutes

5.1 September 19 – Corrections

- 5.1.1 Present: Nicholas (Typo missing h in Nicolas)
- 5.1.2 Section 1. Time Added – 7:00PM
- 5.1.3 Section 2. Additions to/Adoption of Agenda
Motion #178-2018-09-19-05 – Switch/reverse names
Motion by: Ms. Annie St-Louis
Seconded by: Ms. Eva Cerulli
- 5.1.4 Section 5. August 2018 – Corrections
Motion # 178-2018-09-19-12 to approve minutes August 2018
Motion by: Mr. Nicholas Parente
Seconded by: Mr. Gianni Scalzo

Motion #178-2018-10-23-22 to approve minutes of September 19, 2018

By: Ms. Amanda Freitas Pereira

Seconded by: Ms. Jessica Budd

9 in favor, 3 abstain

6. E-Votes

6.1 Review procedure

- Ms. Miscio shared with members a document received by the Secretary General of the school board entitled VOTES BY EMAIL FOR GOVERNING BOARDS. A member inquired about the process regarding e-votes and if e-votes should be a practice for Governing Boards. Yes it can occur.

6.2 Raise Craze / Pink in the City

- Student council members and grade 6 students would like to go to the MUHC for the Raise Craze/Pink in the City event on October 22, 2018.
- Students will leave school at 9:15 a.m. and will return at 12:30 p.m.
- This activity is aimed to promote student engagement through leadership and citizenship. Students will meet alumni who founded a charity when he was in elementary school to help the breast cancer clinic at the MUHC. Students will meet the doctors, see the equipment, meet the wig makers, see people having their heads shaved, and gain an understanding that they can make a positive difference now.
- The activity is free.
- Approximately 42 students will be attending along with 5 adults.

Motion #178-2018-10-23-23 to approve Raise Craze / Pink in the City

By: Ms. Daniela Ferreira

Seconded by: Ms. Jessica Budd

8 in favor

4 abstain

6.3 Apple / Pumpkin Picking – School-Wide Fieldtrip

- Staff would like for all students (K-6) to participate in a fun-filled day of apple/pumpkin picking at La Verger Labonte.
- Students will be leaving school at 9:15 a.m. and returning to school at 3:15 p.m.
- The students will be traveling by bus.
- Ratio of 1:10 (supervisors: students)
- Transportation cost: \$12.53 per student
- Entrance/activity fee: \$20.67
- Total cost of trip per student: \$33.20
- Students will be charged \$22.00 (the inspiring school measure will be used to cover the balance not charged)

Motion #178-2018-10-23-24 to approve a school wide Fieldtrip

By: Ms. Claudia Pisanelli

Seconded by: Ms. Annie St-Louis

8 in favor

4 abstain

6.4 Popcorn Fundraiser

- Miss Tracy and her cheerleading team would like to raise funds to purchase cheerleading mats.
- They would like to sell popcorn at lunch on October 26, 2018 & November 23, 2018.
- Popcorn is \$1.00 a bag

Motion #178-2018-10-23-25 to approve Popcorn Fundraiser

By: Mr. Gianni Scalzo

Seconded by: Ms. Claudia Pisanelli

9 in favor

3 abstain

7. Updates - None

8. Reports

8.1 Principal's Report

The Professional Services Team at Jules Verne for the 2018-19 school year is:

- Cathy Willett - School Psychologist
- Oleksandra Kurash - Speech Language Pathologist
- Melissa Di Fruscia - Occupational Therapist

Progress Reports

- First Communication reports were sent home Monday, October 15, 2018.

Sport Laval RSEQ

Jules Verne is participating in several sports leagues being organized by Réseau du sport étudiant du Québec (RSEQ), Laval. The Multi-sports Mini-leagues will include 13 SWLSB Laval elementary schools with participation by approximately 1200 fifth and sixth grade students. The Mini-league will take place from October to May. Grade 5 and 6 students at Jules Verne will be participating in a:

- Handball Tournament (Girls only)– November 9
- Ball Hockey Tournament – November 30
- Futsal Tournament – January 28

School Enrollment 2018-19

- As of July 3 there were 224 students registered at JV
- As of August 24 there were 222 students registered at JV
- As of September 30 – 217 students registered.
- Reason for declined enrolment: Families moved to a different area

Bus Safety

- The bus safety campaign went well. The bus driver praised Jules Verne staff and students!

School Wide Field Trip: La Verger Labonte

- Our school wide field trip was a success. Students had a good time!

Student Assembly – Monday, October 29, 2018

- An assembly is scheduled for Monday, October 29 (last period of the day).
- At the Terry Fox assembly, emphasis was placed on Terry Fox's selfless act of raising awareness and funds for cancer research.
- Students were encouraged to follow Terry Fox's example and to "help others".
- A student in each homeroom class who is deserving of the "helping others" certificate will be recognized in front of his/her peers.

- The next character trait that students should be working on in addition to “helping others” will be introduced.
- The winners of the GOTCHA BEING COOL tickets will be announced.
- The winners of the chocolate drive will also be announced. Home & School volunteers will be invited to attend the assembly.

Halloween Day Activities (organized and run by Home & School Volunteers)

- On Halloween Day, students are permitted to come to school dressed in a costume (taking into consideration safety issues; no masks; weapons; or makeup)
- Stations of various activities (haunted house, arts and crafts, games, etc...) will be set up and manned by parent volunteers for the last two periods of the day.
- Teachers will escort their classes from station to station based on a set schedule.

The Sir Wilfrid Laurier Foundation Grant

- Offered funds to schools to order multi-sensory equipment (items for flexible seating and posture).
- The amount available per school is \$1400 (taxes included).
- We ordered the following:
Gymnic Classic & Sit n’ Gym Balls
 - ✓ Exercise balls strengthen core muscles and provide great seating options. It provides students the opportunity to wiggle and work on proper sitting posture and sitting habits.

Thera-bands without Latex

- ✓ Can be tied around the legs of the chair or desk for movement breaks. It keeps the feet “busy” and helps attain focus and attention while diffusing some energy.
- ✓ Can also be a tool to provide student with heavy muscle work which helps with regulation and attention.

Visual Timers

- ✓ A visual way to display the allotted time to complete an activity, allowing the student to see the passing of time, and to help understand the notion of time.

Kore Wobble Chairs

- ✓ Allow children to rock and “actively sit”. Engage core muscles. Can help increase state of alertness.

School Dress Code

- It has been a great start to the school year.
- All students are respecting the school’s dress code. There have not been any setbacks.
- The parent community has been understanding and supportive.
- Teachers are diligently reinforcing the school’s dress code. The tone has been set as of the first day of school. All is going well.
- 400 more iron-on logos were ordered. Should be receiving them next week.
- Parents are still waiting for the hoodies they ordered.

Fire Drill with Fire Department

- A surprise fire drill with the Fire Department took place.
- The staff and students evacuated in a timely fashion. All went well.

Terry Fox Run

- Event took place on Thursday, September 20, 2018.
- Police and parent volunteers assisted the students and staff.
- We raised \$1836; one thousand less than last year (\$2855).

School Measures

- The Ministry seems to be moving in the direction of a more decentralized education system.

MEASURE 15021 – INDIVIDUALIZED HELP

- The total allocation for JV IS \$4465.00
- homework support; helping students with reading, writing, math and study skills
- to support adults and parents who help students with homework

MEASURE 15022 - WELLNESS/ACTIVE YOUTH

- The total allocation for JV is \$1114.00
- To promote a healthy lifestyles and physical activities
- Can be used for leadership initiatives, activities promoting physical activity, for external organizations; not for purchasing materials

MEASURE 15023 - ON THE MOVE

- The total allocation for JV is \$7461.00
- To promote physical activities (minimum of 60 minutes per day)
- Can release Phys. Ed. teacher to organize the activities such as le Grand Defi Pierre Lavoie
- Can purchase equipment

MEASURE 15024 - PARENTS ACTIVITIES

- The total allocation for JV is \$1063.00.
- To help support parents; promote school life and challenges
- Organization of speakers, conferences on the topic of cognitive development, academics (e.g. Math, ELA).

MEASURE 15025 – STARTING RIGHT

- The total allocation for JV is \$57 114.00.
- To provide support to elementary students at the beginning of elementary in Kindergarten and grade one.
- For example, at the grade 1 level, a resource teacher or professional could provide services.
- The funds must be dispensed within the present school year.
- JV hired a 50% Resource Teacher (Christina Pelle) as well as a Spec Ed Tech (Sabrina Delisle Proulx) to work directly with students in Cycle 1.

MEASURE 15027 – HELPING HAND (COUP DE POUCE)

- The total allocation for JV is \$16 619.00.
- These funds are designated for the support of vulnerable youth in elementary grades 2 to 6.
- JV hired a teacher (Christina Pelle) to support the cross cycle class with the teaching of mathematics.

MEASURE 15031 - ANTI-BULLYING

- The total allocation for JV is \$1303.00.
- This measure is for anti-bullying initiatives. This includes developing and promoting the school's ABAV plan and generally fostering a safe and conducive learning environment.

- Examples of how the measure can be used include: *Anti-bullying materials; Anti-bullying plays/productions, Prizes and certificates for recipients of Gotcha Being Cool Tickets and Star Students*

MEASURE 15103 - READ IN SCHOOL

- The total allocation for JV is \$4522.00.
- The money must be used to purchase books, resources and reading materials (numerical or printed) for the library.

MEASURE 15170 - SCHOOL INITIATIVES

- The total allocation for JV is \$8464.00.
- To stimulate school initiatives to support at risk students, literacy and numeracy, technology, intercultural education, well-being activities, professional development for teachers and transition activities
- JV has dedicated the funds to the purchase of the Levelled Literacy Program and to technology.

Measure 15186 –SCHOOL OUTINGS IN A CULTURAL SETTING

- The total allocation for JV is \$2138.00.
- Amount allocated to fund field trips in a cultural setting funding the Culture in the Schools Program (this grant must be applied for. It generally subsidizes a portion of the costs of the cultural activity).
- Amounts are allocated a priori from a provincial allocation based on enrolment on September 30, 2017.

Measure 15230 – INSPIRING SCHOOL

- The total allocation for JV is \$6650.00.
- Measure designed to broaden the horizons and experiences of students through educational field trips, projects and other activities.
- Aims to expose students to activities in the areas of culture, science, physical activities and entrepreneurship.
- Amounts are allocated a priori from a provincial allocation based on enrolment on September 30, 2017.

MEASURE 15312 - INTEGRATION EHDA

- The total allocation for JV is \$3665.00.
- To support students who are integrating into a regular classroom setting, the promotion of a safe learning environment, social development and learning.
- JV will be increasing attendant time with our most vulnerable students.

8.2 Parent Committee Delegate – N/A

8.3 Day Care Report

Daycare Report/ October 2018

During the month of October, the students decorated the daycare board with a Thanksgiving theme. Discussions took place on the things, and people, we are grateful for in our life. The children then decorated turkeys and attached a special message.

The board is quickly transitioning to a Halloween theme. The children are busy making masks, cats on a wooden spoon, pumpkin popsicle stick door hangers, orange and black garland, and ghosts. They will also prepare various Halloween treats.

On November 1, 2018, we have a pedagogical day. We are looking forward to a fun filled day, with the Artist Sylvia, where the children will be creating their own sculptures.

The next pedagogical day is November 9, 2018; the children will use air-dry clay to make

holiday key chains.

8.4 Home and School Rep.

8.4.1 Report – Jules Verne Home & School Association

On behalf of Home & School, Ms. Miscio brought to GB a list of proposed fundraising ideas and events Home & School would like GB to approve. After a discussion, the members decided to approve the following fundraisers/events from the list. The other proposed fundraisers/events will be brought back to GB when more information is provided.

The following fundraisers/events were approved:

- Pizza Days (twice a month) through our caterer Picola Gioia
- Chocolate Drive
- Popcorn Days (once a month for the Grad committee)
- Bake Sale (once a month and during parent evening events - Grad committee)
- Breakfast with Santa (December)

Motion #178-2018-10-23-26 to approve above mentioned Fundraisers for Home and School and Grad Committee

By: Mr. Gianni Scalzo

Seconded by: Ms. Lisa Murray

All in favor

8.5 Chairperson (Treasurer) – N/A

9. Question Period

N/A – No visitors

10. New Business

10.1 Cafeteria Service (caterer)

- Phoenix Group catering company sent a letter to our Governing Board chair and the principal Ms. Miscio asking permission to attend our next governing board meeting.
- The catering company would like the opportunity for the members to sample their food with the hope of getting the contract for catering at JV next school year.
- GB members welcomed the food sampling from Phoenix Group at the next GB meeting scheduled for November 14, 2018.

10.2 Subject Time Allocation

- Ms. Miscio shared the subject time allocation document to the members as information only.
- A resolution will be needed for the November 14 meeting. A discussion will take place on November 14 once the staff has been consulted and Teacher Council has approved the school's subject time allocation.

10.3 GB + E-Vote Rules & regulations



GB Internal Rules
2018-19 with Oct 31 :

10.4 GB Internal Procedural Rules revised Section 3. NOTICE of MEETING

3. NOTICE OF MEETING

- 3.1. In the case of a regular meeting, the proposed agenda and all related documents shall be transmitted to the members (for information purposes) at least 72 hours before the meeting is held. These documents constitute the notice of meeting. Copies will be provided at the meeting.

3.1 changed 48 hours to 72 hours

Motion #178-2018-10-23-27 to approve changes in GB Internal Rules

By: Mr. Adam Garonce

Seconded by: Ms. Annie St-Louis

All in favor

E-Vote Internal Rules revised

- 7.4.5 If a vote, deemed to be "urgent", must occur between meetings the principal will email or call the chairperson requesting an email vote from the members on said subject. The principal or chairperson will then email all the members presenting the motion to be voted on and asking for their vote by a certain date and/or time. Members must respond to the e-mail using 'reply all' with their vote and/or comments. All members who have been informed and who have failed to respond within the allotted time are deemed to have abstained. All votes, comments and/or questions must be forwarded to all members of the Board prior to the close of the vote. If the vote is tied the same procedures apply as in a regular meeting. Voting results and comments will be presented at the following meeting and entered into the official minutes.

7.4.5 Additions made to the e-vote paragraph

Motion #178-2018-10-23-28 to approve Additions in GB Internal Rules

By: Mr. Gianni Scalzo

Seconded by: Ms. Lisa Murray

All in favor

10.5 Camp de Jour

Tabled – To be discussed next meeting

11. Fundraises and Activities

11.1 Covered in Section 8.4.1

12. Field Trips

12.1 Kindergarten Field Trip

- The kindergarten teachers would like to take their students to le Parc du Domaine Vert in Mirabel on May 23, 2019.
- Students will be travelling by bus.

- They will be leaving school at 9:15 a.m. and returning at 3:30 p.m.
- Ratio of 1:12 (supervisors: students)
- Transportation is being funded by the inspiring school measure and Home & School is funding the entrance fee for the fieldtrip; therefore no cost to the students.

Motion #178-2018-10-23-29 to approve Kindergarten Field Trip on
May 23, 2018

By: Ms. Lisa Murray

Seconded by: Ms. Eva Cerulli

All in favor

12.2 Ottawa Trip - National Remembrance Day Field Trip

- Ms Cerulli, Ms. Pacheco and student council members would like to attend the Remembrance Day celebrations in Ottawa on Sunday, November 11, 2018.
- Students will spend time with Canadian leaders and veterans. They will attend a Operation Veteran ceremony prior to the national ceremony at Chateau Laurier.
- Students will be leaving from Laval Senior Academy at 5:30 a.m. and returning to Laval Senior Academy by 8:00 p.m.
- The cost of the trip is \$45.
- Students will need to bring money for supper.
- The students and staff will be traveling by bus.

Motion #178-2018-10-23-30 to approve Ottawa Trip – National
Remembrance Day Field Trip on November 11, 2018

By: Ms. Eva Cerulli

Seconded by: Ms. Amanda Freitas Pereira

All in favor

12.3 Operation Veteran

- Student council committee would like to have a dress down day on November 12, 2018.
- They would like students to wear red for our Remembrance Day assembly.
- They would like to ask students wearing red to donate \$2 to Operation Veteran, founded by Dr. Paul Kavanagh who is an invited guest speaker at our Remembrance Day Assembly.

Motion #178-2018-10-23-31 to approve Operation Veteran dress down Day
November 12, 2018

By: Ms. Eva Cerulli

Seconded by: Mr. Samuel Lhemery

All in favor

12.4 Operation Toasty Toes

- Student Council would like to encourage students to bring NEW mittens, hats, scarves, earmuffs, gloves and socks, for less fortunate families.
- They would like to begin this initiative on November 21 and it will come to an end on December 14, 2018.

Motion #178-2018-10-23-32 to approve Operation Toasty Toes – From November 21, 2018 to December 14, 2018

By: Mr. Nicholas Parente

Seconded by: Mr. Adam Garonce

All in favor

12 Next Meeting

Wednesday, November 14, 2018

13 Adjournment

Motion #178-2018-10-23-33 for adjournment

By: Ms. Lisa Murray

Seconded by: Ms. Amanda Freitas Pereira

All in favor

Time 8:57 pm

CLOSING:

IT IS MOVED by Lisa Murray, and seconded by Amanda Freitas Pereira, at Jules Verne Elementary School in Laval, that the meeting be closed.

Nicholas Parente
Chair

Tina Miscio
School Administrator