



Jules Verne Elementary

1701, de l'École
Laval (Québec) H7G 1V5
T 450 680-3050
F 450 662-5543

jverne.schoolqc.ca

AN ENGLISH
EDUCATION,
**A BILINGUAL
FUTURE**

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EN ANGLAIS,
**UN AVENIR
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COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD
www.swlauriersb.qc.ca



Dear JVES Families,

June 29, 2021

I hope that this letter finds you well and that you are enjoying some quality time with your family and friends. Below are points of information as well as dates to take note of to help you prepare for the upcoming school year. I am looking forward to the next academic year with you!

First Day of School

Grades 1- 6

- First Day of school for students in Grades 1-6 is on September 1, 2021.

Preschool (Pre-K & K)

- Pre-Kindergarten and Kindergarten students are asked to follow the progressive entry schedule detailed below.
- Pre-Kindergarten and Kindergarten students in Group A (boys only) are scheduled to begin on September 1, 2021 and students in Group B (girls only) are scheduled to begin on September 2, 2021.
- Daycare will be provided on the day that your preschool child attends school.
- During the days that your child is not expected at school you must make childcare arrangements. Daycare is not provided at school.
- Upon arrival, preschool students will be greeted by the Preschool Team in the schoolyard.

4 Day Progressive Entry SCHEDULE for Pre-K & K Students

Group A: September 1, 2021 – Boys ONLY
 September 3, 2021 – Boys ONLY

Group B: September 2, 2021 – Girls ONLY
 September 7, 2021 – Girls ONLY

ALL PRE-K & K STUDENTS RETURN SEPTEMBER 8, 2021

- The gate for student entry will open at 8:55 a.m.

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Mozaik Parent Portal

- The Mozaik Parent Portal is an important platform of communication used by all the schools of the Sir Wilfrid Laurier School Board. It is through this parent portal that you will be able to view and access all pertinent documents from the school (ex: Statement of Accounts, School Supply Lists, First Communication, Report Cards, Re-Registration, etc..).
- It is imperative that all parents connect to the Parent Portal. It will be made available as of August 1, 2021. You can access the portal by clicking on the this link:

Mozaik Parent Portal

Mozaik parent portal.

Once connected to the parent portal

Where is my child's statement of account?

- 1- Click or tap on the green "Finances" button.



- 2- Click or Tap on the "School items - " in blue.



N.B.: The file provided on the parent portal is a PDF, if, when you click or tap on it, it does not open, make sure you have the [free software Acrobat Reader](#).

School Fees

- The school fees invoice details the fees charged to parents for teacher created workbooks, printing worksheets and published workbooks.
- The school fees invoice will be available on the Mozaik Parent Portal as of August 1, 2021.
- Payment may be made online as of August 1, 2021. Refer to the online payment procedure below.
- Payment may also be made by credit card as of August 19, 2021 by calling the school secretary at (450) 680-3050 ext. 7815.
- Payment is due Tuesday, September 14, 2021.

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Reminder of Online Banking Procedure

- Your invoice and statement of account will include an individual reference number just under the summary of amounts to pay.
- The reference number consists of 19 numeric and alphanumeric digits beginning with the letters **ES**.
- Each parent will be given a unique reference number and *must* use this number when paying online in order to have the payment applied correctly.
- Receipts and government tax slips, such as relevé 24, arts or fitness receipts, will be issued to the individual who makes the payment.
- When you log on your bank's online payment feature, you will need to add **Sir-Wilfrid-Laurier School Board – Schools/Student Fees** as a payee.
- When setting up your payee, you will enter your unique reference number starting with the letters **ES**.
- *Do not enter any spaces.*
- Reference numbers are different for each child. Parents must make separate payments for each individual child.
- Please note that it will take 3 to 5 business days for payments to be processed through your bank.

- The lunch supervision or daycare fee statement will be issued only in the month of September.
- Please contact our school secretary Ms. Pina Catalfamo, gcatalfamo@swlauriersb.qc.ca for more information on school fees and/or payments.

Dress Code

Our school dress code is as follows:

- Solid navy blue bottoms with or without school logo (no other logo permitted).
- Solid white or solid navy blue top with or without school logo (no other logo permitted).
- A solid white or solid navy blue sweater may be worn over the white or navy top with or without school logo (no other logo permitted).
- Only solid white or solid navy blue HOODIES with or without school logo (no other logo permitted) may be worn (this includes arrival and departure from school).
- Comfortable **INDOOR** and **OUTDOOR** shoes. For safety, shoes must be worn with laces tied at all times. All students must practice and learn to tie shoelaces at home.
- Please refer to the Code of Conduct on the school's website.

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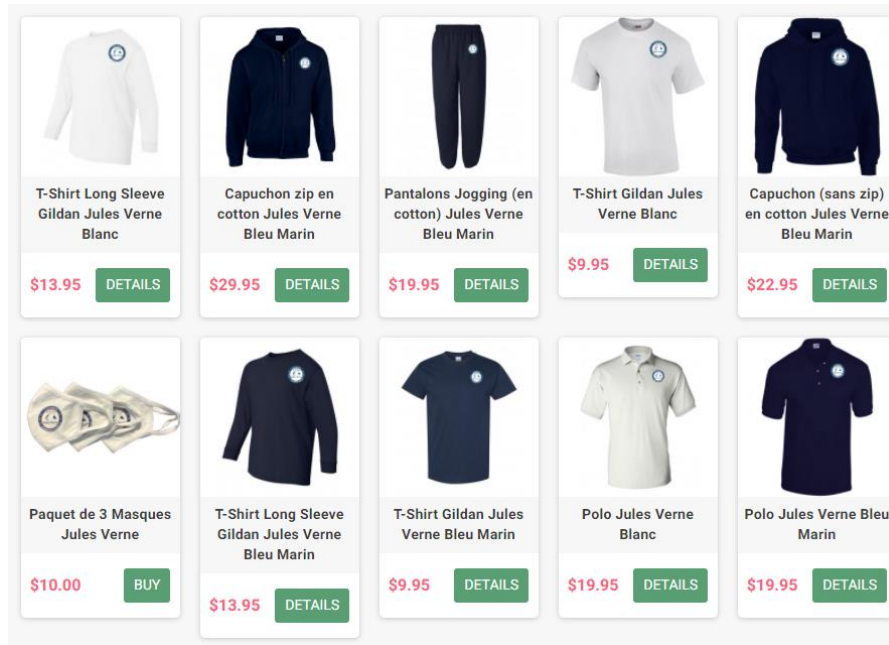
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- You may also order clothing with school logo ONLINE through Evangelista Sports.
- Here are samples of the clothing available:



If interested, click on the link provided:

[JVES School Clothing](#)

- Your order will be delivered directly to your home address or you may pick up your order at their Laval store.
- For any questions, please communicate directly with Evangelista Sports at 514-227-5951.

School Supplies

- The link for the school supply lists can be accessed through the Mozaik Parent Portal and may also be found on our school's website.
- Service Scolaire Éditions Vaudreuil is an optional service that you may choose to use. They may not have all the items requested by the school. They will inform you which items are not available and you will be required to purchase those separately.
- If you choose to go with Service Scolaire Éditions Vaudreuil www.editionsvaudreuil.com all orders must be placed by July 18, 2021. Please refer to the school's website under the School Supplies tab for more information.

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Hot Lunches

- Le Doral Catering will be our hot lunch caterer for 2021-2022.
- Parents must place monthly orders online.
- You can register online as of today by clicking on the link provided: <https://www.ledoral.com/>
- Catering service will begin on Monday, September 13, 2021.

Forms

- Medical Form, Authorization Form (Use of Image and Name) and Parent/Student Contract (Use of Student Photos & Permission for Walks) will be sent home with your child on the first day of school; September 1 or 2.
- Complete and return the forms by September 7, 2021.

Dismissal and Safety

- Safety is our priority and we want to ensure that everything runs smoothly.
- Please ensure that your child knows the routine for dismissal. Refer to the CODE OF CONDUCT.
- Students should know if they are taking the bus (bus number) or attending daycare, or are being picked- up.
- We encourage the students to take the bus on the first day of school, so the bus driver becomes familiar with all of his/her students.
- Check the SWLSB website for bus transportation information.
- Please send a note to your child's teacher, if your child needs help remembering the dismissal routine.

Absences/Lates/Early Dismissals

Absences, late arrivals or early dismissals must be communicated to our school secretary.

- For absences, parents are required to communicate before 8:30 a.m. by emailing the school secretary at gcatalfamo@swlauriersb.qc.ca, or by leaving a message at 450 680-3050 extension 7815.
- For late arrivals (as of 9:01 a.m.), parents must enter through the school's main entrance and accompany their child to the office for sign-in procedure.
- For early dismissals, parents are required to email or call the school secretary before 3:00 p.m.

Daycare

- Daycare hours are from 7:00 a.m. – 6:00 p.m. on regular school days and from 7:30 a.m. – 5:30 p.m. on pedagogical days.
- The daycare entrance is located at the back entrance of the school (parking lot).
- The parking lot is for staff members only. Please do not enter the staff parking lot with your vehicle. Kindly park your vehicle on the street and then make your way to the daycare door.

- You may pick-up your child as of 4:00 p.m.
- We highly recommend the use of the HopHop app. This app will synchronize your arrival time with your child's preparation time for dismissal this way you are not waiting for your child to gather his/her belongings. More information may be found on <http://www.hophop.ca>. For support you can communicate with the HopHop team:
 - Email: support@hophop.ca,
 - Telephone: 514-708-7174, 1-888-684-1192

Parent/Guardian Communications

- Monthly newsletters will be e-mailed to parents/guardians and will be made available on our website.
- Please like our FACEBOOK page to follow all the wonderful events that are happening at our school as well as receive reminders of upcoming activities.

Dates to Remember

- September 1 – First day of school for all students in Grades 1-6 and GROUP A (Pre-Kindergarten & Kindergarten);
- September 2 – First day of school for GROUP B (Pre-Kindergarten and Kindergarten);
- September 6 - Labor Day (no school);
- September 7 - Deadline for all forms to be returned to the school;
- September 8 - Annual General Assembly of Parents at 7:00 p.m. in school gymnasium (*for parents only*);
- September 9, 2020 – Curriculum Night (Meet the Teacher Evening) from 6:00 p.m. – 8:00 p.m. (*for parents only*);
- September 13 – School Picture Day. Students must be in dress code. Please refer to the school's Code of Conduct.
- September 23 – Terry Fox Walk/Run and Annual Corn Roast
- September 30 - Attestation Day; the Ministry of Education's official student registration day. The presence of all students is required on this day.

At Jules Verne Elementary School, we believe that communication is the key to a successful educational experience. I encourage you to e-mail or call the school should you have any concerns or require assistance.

Looking forward to the 2021-2022 school year!

Sincerely,
Tina Miscio
Principal

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